**Unit 4 Individual Project: Interview Questions**

Attempt to answer the following questions as you would if you were sitting in an interview. Be sure to proofread your responses.

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| **Interviewer Question** | **Interviewee Response** |
| Describe a job experience when you successfully communicated with someone who did not personally like you.  |  |
| Tell me about yourself. |  |
| Tell me about a time when your supervisor was not satisfied with the quality of your work. What actions did you take? |  |
| Describe a typical day. How do you decide what to work on and what goals to accomplish? |  |
| Give me an example of a time when your schedule was interrupted by unforeseen circumstances. How did you handle it? |  |
| What is your greatest weakness? |  |
| Tell me a time in which you felt it was necessary to change your actions to respond to the needs of another person. |  |
| Where do you see yourself in five years? |  |
| What are your salary requirements? |  |
| Why should I hire you? |  |